

VicNet Training for FCS Volunteer Drivers

Thank you for volunteering!





Sign In



Secure Login

Email

ccryvoff@fcsmaine.org


Password

.....

Remember email

Log In

Password Reset

VicNet by  volgistics

[Privacy Policy](#)

Click the sign-in link for VicNet,
<https://www.volgistics.com/vicnet/465705/login>

Enter your email address and the temporary first-time password of 'driver123'.

Click <Log In> button.

Password



The system will prompt you to change your password.

Enter your current password and a new password (twice).

Click the <Change> button to confirm.



Password Change Required

You used a temporary password. Please set a permanent password to continue.

0


0

Change



Home Page

connecting Neighbors, Enriching Lives
Freeport Community Services Since 1974

Cathy Volunteer 

Home Mail • Profile Schedule Service History Time Sheet Account

WELCOME volunteer drivers!

News
Welcome to the FCS Age-Friendly Transportation program portal. Click <Schedule> to see the openings for the month. Any questions, please call Cathy at 207-865-3985 x222.

To see ride openings, click <Schedule> menu.

To see mail messages from me, click <Mail> menu.

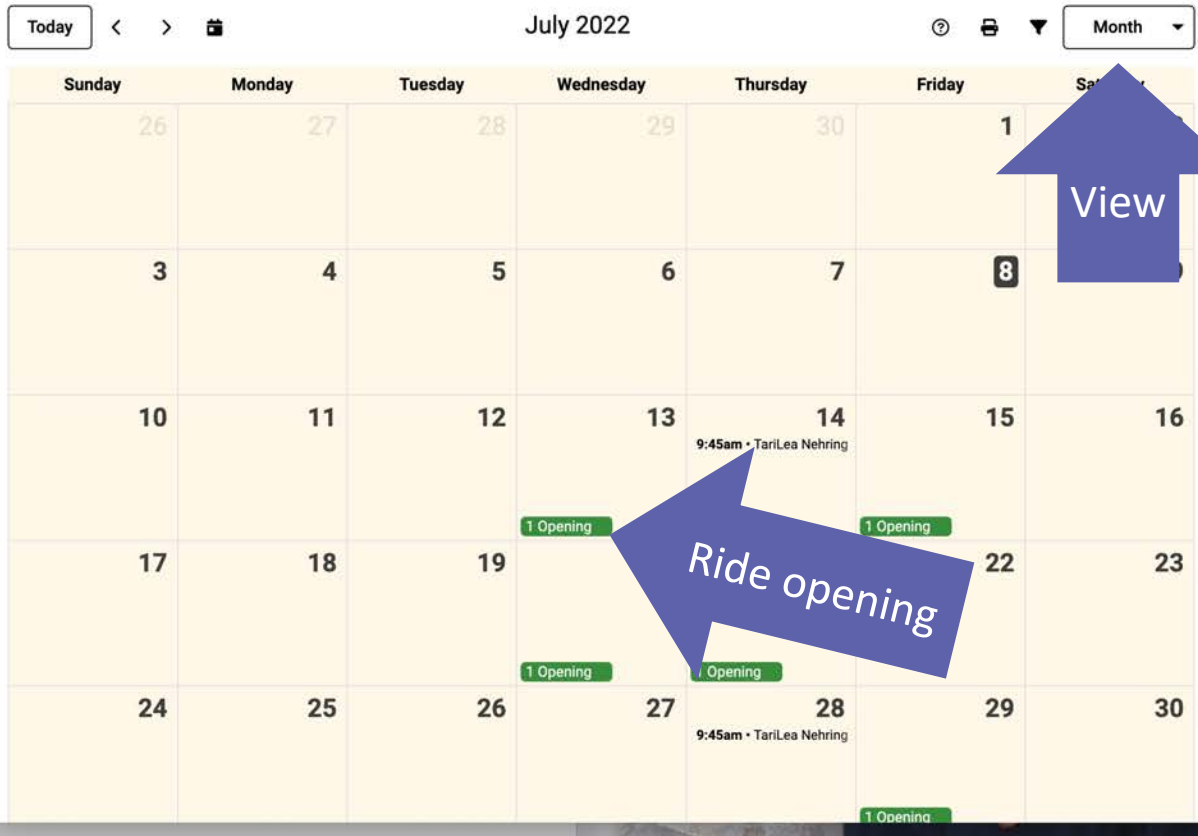
There will be a red dot next to the Mail tab if you have mail to read.



WELCOME volunteer



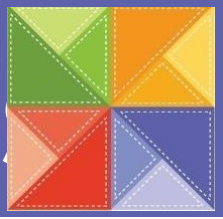
Schedule: Month View



You can change your view by clicking the drop-down menu.

Ride openings are shown in GREEN. Rides that you have committed to are shown in black. In this example, note that I have signed up to drive TariLea on 7/14. There is an opening for a ride on 7/13. To see details of a ride opening, click on the GREEN opening button.

Ride Detail



Use the next and previous options to move to a different date range.

Today < > 📅 Wednesday, July 13, 2022 ⓘ 🖨️ ⚙️ Agenda (D) ▾

● 1:00pm – 5:00pm **Signe Alexander** OPEN (1 more needed)
📅 1:45-4:15pm appt at New England Cancer Specialists, 100
Campus Dr, Scarborough

This window shows the pick-up time of 1:00pm (and estimated duration of ride), rider name Signe and a description of the timing and destination.

To see details, click anywhere in the shaded box around Signe's name.

Ride details are shown again, in a different format. To see where to pick Signe up, click the information icon.



Freeport Community Services

Home Mail Profile Schedule

Use the next and previous options to mo

Today < > 📅

● 1:00pm – 5:00pm Signe 1:45 Campus

Schedule Opening Details

What

Assignment

Signe Alexander ⓘ

When

Date	Start	End
Wed, Jul 13, 2022	1:00pm	5:00pm

Notes

Opening Details

1:45-4:15pm appt at New England Cancer Specialists, 100 Campus Dr, Scarborough

Schedule Me Close



Signe Alexander Assignment

Profile

Schedule

Map



Address

One Old Flying Point Rd
Freeport, Maine 04032



Home

(207) 295-5840



Uses rollator

No

Speaks French

No

Speaks Lingala

No

Speaks Portuguese

No

This will open a new window with details about the rider, including address, phone number, and languages spoken. You can click on the <Map> tab to get directions to the rider's address.

If you wish to print this page to take with you, use either Ctrl-P or Command-P to print to your local printer.

To get back to the scheduling window, click the VicNet-Schedule tab, which will be your previous tab.

Scheduling the Ride



This brings you back to the Schedule Opening Details window.

If you wish to schedule yourself for the ride, click <Schedule Me>.

Otherwise, click <Close>.

Schedule Opening Details

What

Assignment

Signe Alexander

When

Date Start End

Wed, Jul 13, 2022 1:00pm 5:00pm

Notes

Opening Details

1:45-4:15pm appt at New England Cancer Specialists, 100 Campus Dr, Scarborough

Schedule Me **Close**

When you click <Schedule Me>, VicNet prompts you “Are you sure you want to schedule here?”

If you do, click YES.

If not, click NO. For this example, let’s say you wish to schedule and click YES.



Schedule Opening Details

What

Assignment

Signe Alexander i

When

Date Start End

Wed, Jul 13, 2022 1:00pm 5:00pm

Notes

Opening Details

1:45-4:15pm appt at New England Cancer Specialists, 100 Campus Dr, Scarborough

Are you sure you want to schedule here? **Yes** No Close

Freeport Community Services

Home Mail Profile **Schedule** Service History Time Sheet Account

Cathy Volunteer

Use the next and previous options to move to a different date range.

Today < > Wednesday, July 13, 2022 ? Agenda (D) ▼

1:00pm – 5:00pm **Signe Alexander** You
1:45-4:15pm appt at New England Cancer Specialists, 100 Campus Dr, Scarborough

When you click <Yes>, the system brings you back to this window with "You" listed as the assigned driver.

It also switched to Agenda view. To see the whole month, click the Month menu option again.



As you can see, I am now scheduled to drive Signe on July 13th and TariLea on July 14th.

There is still a ride opening on July 15th. Sign up for as many rides as you wish!



RSU5
www.rsu5.org
Frisco Community Services

Cathy Volunteer

Home Mail Profile Schedule Service History Time Sheet Account

Use the next and previous options to move to a different date range.

Today < > 📅 July 2022 ☺ 🖨️ ▼ Month

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13 1:00pm • Signe Alexander	14 9:45am • TariLea Nehring	15	16
17	18	19	20	21	22 1 Opening	23

Removing A Ride



If you schedule yourself in error, you can click on the ride and you will see the <Remove Me> button below.

The system will ask you to confirm your selection, once confirmed, you will be removed from the ride.

The ride reverts back to the status of “open.”

to move to a different date range.

Edit Schedule Entry

You are currently scheduled for the following:

What

Assignment
Signe Alexander ?

When


Date	Start	End
Wed, Jul 13, 2022	1:00pm	5:00pm

This is a one-time schedule entry

Notes

Opening Details
1:45-4:15pm appt at New England Cancer Specialists, 100 Campus Dr, Scarborough

[Remove Me](#) [Close](#)





View Your Schedule

Home Mail Profile **Schedule** Service History Time Sheet Account

Use the next and previous options to move to a different date range.

Today < > 📅 Jul 10 - Jul 16, 2022 ⓘ 🖨️ ▼ Agenda (W) ▾

10
July
Sunday

11
July
Monday

● 11:00am – 1:00pm

Sharman Mahoney

Linda Owen

📍 11am appt at Northern Light Mercy, 175 Fore River Pkwy, Portland

12
July
Tuesday

● 12:15pm – 3:15pm

Ester Ngoma Mavatiku

Liza Moore

📍 arrive at 12:45pm for a 1-2:15pm appt at MidCoast Radiology, 123 Medical Center Dr, Brunswick

13
July
Wednesday

● 1:00pm – 5:00pm

Signe Alexander

OPEN (1 more needed)

📍 1:45-4:15pm appt at New England Cancer Specialists, 100 Campus Dr, Scarborough

The Month view will show ride openings and any ride for which you are scheduled.

To see ALL rides, click on a different view to see all the rides for the week.

This is the Weekly view.

Log Out



When you are done scheduling yourself, click on your username to logout.

Freeport Community Services

Home Mail Profile **Schedule** Service History Time Sheet Account

Use the next and previous options to move to a different date range.

Today < > 📅 July 2022 🌙 🖨️ ⌵ Month ▾

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14 9:45am • TariLea Nehring	15	16
17	18	19	20 1 Opening	21	22 1 Opening	23

User Name



Thank you for driving!

instructions on how to add VicNet to your phone, visit:

<https://www.volgistics.com/ex/Help.dll?ACT=21&TOPIC=4010#mail-page>